



Approved 12/8/16

PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: Thursday, November 3, 2016

Community Development Building Meeting Room

Parks and Recreation Advisory Commission Members

PRESENT	DISTRICT	STANDING COMMITTEES
Brenda White, Chair	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways
Mary Ellin Arch	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Cathy Cheely	Bermuda District	Capital Projects Committee Future Visions Outreach & Greenways
Bruce Clayton	Matoaca District	Athletic Activities Committee
David Glass	School Board Representative	Athletic Activities Committee
Earnest W. Harris, Jr.	Dale District	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Raymond B. Marsh	Matoaca District	Athletic Activities Committee Future Visions Outreach & Greenways
Robert McCurry	Midlothian District	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
John Simpson	Midlothian District	Athletic Activities Committee Capital Projects Committee

Quorum is 6 per Bylaws

ABSENT

Shayne McDavid, Vice Chair	Clover Hill District	Future Visions Outreach and Greenways
Bob Terrell	Dale District	Athletic Activities Committee Capital Projects Committee

Parks and Recreation Liaisons/County Staff

Present:

- **James Worsley**, Director, Primary Liaison
- **Phil Innis**, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- **Jim Perdue**, Assistant Director, Parks Liaison, Capital Projects, Future Visions Outreach & Greenways Committees
- **Stuart Connock, Jr.**, Chief of Parks, Planning, Design & Construction Section, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committees
- **Bill Carlson**, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- **Bob Smet**, Chief of Finance, Parks & Recreation, Capital Projects Committee
- **Holly Angel**, Administrative Assistant, Parks & Recreation

- **Additional Parks & Recreation Staff Present:** Paul Wilmoth, Danny Bonifas, Ronnie Pearson, Jonathan Folster, Gary Hall

Speaker(s)

Subject/Organization

No speakers signed up to speak

🎵 **Parks and Recreation Advisory Commission Mission Statement** 🎵

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.

Prior to the 7 p.m. meeting at 6 p.m. in the foyer of the meeting room, there was a Meet and Greet held with the Co-sponsored group leadership to offer feedback. Invitations had previously been sent out and approximately 22 individuals participated. James Worsley opened the session at approximately 6:30 p.m. to the group to share feedback on partnerships with the County. Several items of interest that were mentioned were:

- (1) Number of Fields Available and how associations are allotted space based on numbers and participation*
- (2) Facility Maintenance – Responsibility of county or associations and quality of facilities*
- (3) Master Plan Status and how this will impact youth and adult sports*
- (4) Impact of Purchase of River City*
- (5) Manchester Middle School and loss of facilities and then inclusion after renovations are complete*

Meeting Procedures:

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. **Call PRAC Meeting to Order:** Brenda White, Chair welcomed the assembly at 7:00 p.m. with a quorum present.
- II. **Non-Sectarian Invocation:** Earnest Harris led the assembly in the Invocation.
- III. **Pledge of Allegiance:** Phil Innis led the assembly in the Pledge of Allegiance.
- IV. **Approval of the PRAC Meeting Minutes of October 6, 2016:**
 - A motion was made to approve the October 6, 2016 Commission minutes by Raymond Marsh with a 2nd by Bruce Clayton and there being no further discussion, the minutes were approved and will be posted on the Parks and Recreation website: <http://www.chesterfield.gov/Parks.aspx?id=3133>
- V. **Amendments to Agenda:** No Amendments to the Agenda.
- VI. **Public Hearing/Comments/Unscheduled Matters:**
 - **River City and Stratton – Outside of Season Use – Rectangular Fields** – Bill Carlson – There were no comments offered during the Public Hearing and *a motion was made by Mary Ellin Arch to approve the assignments with a second by Cathy Cheely. All voted in favor to approve the assignments as presented.*
- VII. **Old Business:** No Old Business
- VIII. **New Business:**
 - **Sports Tourism Presentation** – Danny Bonifas – Danny presented a Sports Tourism presentation to the Commission and highlighted the events from FY16. A similar presentation was made to the Board of Supervisors in September 2016 by Jon Lugbill with Sports Backers. In FY16 there were 51 physical events that were tracked; \$76.7M was the Economic Regional Impact which was up from \$53.8M in FY15. Chesterfield County alone received \$37.7M in Economic Impact for FY16 compared to \$24.8M in FY15.

Factors that contributed to the increase in FY16 are: (1) in FY15 there were 3 major soccer weekends that were cancelled due to weather (2) in FY16 there was growth in existing events and (3) there were new sports tourism events that came to the county for the first time in FY16.

- **January 2017 Meeting** – The proposed January 2017 meeting has been proposed to move to January 12. Discussion was held and it was explained that the Chair will not be available and uncertain as to the availability of the Vice-Chair. *A motion was made by Cathy Cheely with a second by Mary Ellin Arch to move the meeting to January 12 and there was 1 dissent by Earnest Harris. All others voted in favor to move the meeting to January 12, 2017.*

IX. Parks and Recreation Director's Remarks: James Worsley

- An update from the Director was made with thanks for our guests attending this evening and for the Sports Tourism presentation.
- **Highlights from the Department include:** **National CAPRA Accreditation** has been filed for to put the Department to be assessed over a 24 month period and holds us accountable to not only ourselves but to the citizens. The Department will have 18 months to meet the accreditation standards and Bob Smet will be leading the team to pull it together as Chairperson; **United Way** support by the Department employees exceeded the amount raised last year; **Model Government Shadowing** occurred October 26 with 2 students shadowing our department; **First Tee of Greater Richmond** recently renamed the Chesterfield location in honor of Fred T. Tattersall; **Inaugural Quarterly Staff Meeting** was held at Henricus on October 25; **Ettrick/VSU Trail Opening** occurred on October 19 and several of the PRAC Commission were able to attend the opening; **River City** intent for purchase was announced on October 26 Board of Supervisors Meeting along with a Community Meeting held on November 2 for the public.
- *Encourage and request of PRAC Commission Members by the Director to report during your Commission Roundtable each month something about your specific District – be it concerns or praises but provide feedback from each of your areas. This will be helpful to our Staff to move forward with areas to concentrate on.*

X. Accept Parks and Recreation Staff Reports: Stuart Connock

- **Department Master Plan** – Stuart covered for Brian. We are looking at the demand and prediction on what type of facilities and where we might need programming changes. Back to this group in the January timeframe to outline those recommendations. The data will be distributed in advance of the January meeting. *Question – additional comments were gathered at additional meetings and that information should be available to distribute shortly. It was requested to have that presented at the December 8 PRAC meeting. The detail and a summary will be presented to Commission. The Greenways Committee will be targeted to meet after the December PRAC meeting and before January.*
- **Construction Status Report** - Stuart Connock – **Falling Creek Historic Site** – Change order work completed – open to the public in the spring with interpretative overlooks and trails along Falling Creek both on the North and Southside; **Old Clover Hill High School (CTC Hull Street) Stadium** – Staff is currently developing detailed scope and input is requested on suggestions; **Providence Middle & Davis Elementary Revitalization Improvements** – Rebids are due back 11/3 to complete a shared use trails and parking; **CIP '18-'22** – Budget and Management has completed a 2nd review – the 3rd and final meeting will occur in November then to County Administrators budget to go to the Board of Supervisors in March and April of 2017; **Parks & Recreation 20YR Master Plan Update** – Program and facilities needs analysis at 90% complete; **Bikeways & Trails Plan** – Policy change and ordinance change adopted by BOS at October 26 meeting; **VA State University Trail** – dedication occurred on October 19; **Grove Park – Mid-Lothian Coal Mines Park** – Security fence being installed and an actual closure of the shaft closure for additional safety; **Manchester Middle Revitalization Improvements** – Project is currently on hold until the school determines their direction.

XI. Committee Reports:

- **No Committee Reports**

XII. Commission Roundtable Discussions:

- **Mary Ellin Arch** – visited Rockwood Park over the weekend and it was very busy and attended the Open House/Tour for River City on November 2 – it was impressive.
- **Cathy Cheely** - No Comments
- **Raymond Marsh** – No Comments
- **Bruce Clayton** – Sports Tourism new event is coming to Richmond and hopefully some will be spilling over to Chesterfield – ISSA – International Senior Softball Association – World Cup August 11-13 – with 120-149 teams – previously held in Manassas – ages 49-80 – Playing at Dorey Park, Pole Green, Glen Allen, Henderson, Ashland with possibly Iron Bridge being used.
- **Earnest Harris** – Senior Center Meeting requested to regroup on the Senior Centers; Sports Tourism need to have a signature event and Chesterfield needs to be known for something special with Chesterfield County; Amphitheatre could also add tourism to the county – need to reach out to corporate sponsors; Citizens need to assist with the upkeep of the facilities; need to begin looking at using some of the assets that are available to us such as Virginia State University.
- **David Glass** – Exciting news about the possible acquisition of River City – kids need places to be able to go – need to be mindful of kids and families in the Eastern part of the County that can't always afford to be part of teams or get to places like River City – many thanks for the Bensley Futsol Courts that have been renovated.
- **Rob McCurry** – Future Visions Outreach & Greenways Committee – would like to include Danny Bonifas in future meetings; Tom O'Rourke – River City Crew Regatta on October 8-9 – 13 teams during the hurricane weather but successful with 140 boats for the event.
- **John Simpson** – Clover Hill Athletic Complex – fields are awesome and appreciative of the work along with the Point of Rocks fields look good – commend staff efforts.
- **Stuart Connock** – Repurposing – that is an element of our Master Plan look to look around the park system and determine underutilized park facilities – can we maybe find new uses for those or repurposing like we did for the tennis courts at Bensley (into Futsol Courts); on a personal note – the last daughter was married off 2 weeks ago on a honeymoon now.
- **James Worsley** – Raymond Marsh needs to be invited to the Ettrick citizen meeting on Monday, November 7
- **Brenda White** – Thanks to everyone that came out for the evening and the name tags for Commission members; participated in the dedication at VSU which was very nice; Sunday, November 6 at 2 p.m. a dedication of a Chester Bridge in memory of Aaron Whitman who was a soccer family and an LC Bird graduate who lost his life in Afghanistan. Our sympathy is extended to James on the passing of his grandmother. Please remember to vote on 11/8.
- **Blake Eller** – Meadowbrook High School – retiring Morgan Moses from the Washington Redskins, his jersey will be retired on Friday, November 4

XIII. Recommendation of Agenda Items for the December 8, 2016 meeting:

- **December 8** – Regular PRAC date changed due to conflicts and to be held at North Courthouse Road Library at 7 p.m.
- **Public Hearing** – Spring Youth Baseball, Softball, Soccer, Field Hockey, Football; Summer Assignments – Bill Carlson
- **Department Master Plan** – Additional Data Comments shared in a summary with Department Master Plan update

XIV. Adjournment: The meeting was adjourned at 8:01 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. **The next PRAC meeting will be held at the North Courthouse Road Library, 325 Courthouse Road, in the large meeting room at 7:00 p.m. on Thursday, December 8, 2016.**